



## **TC-APPRAISER II, EQUALIZATION**

### **Characteristics of Work**

This is technical work in residential property tax assessment using the market, cost, and income approaches. Incumbent is trained in appraisal of residential, commercial, industrial, and personal properties. Incumbent supervises subordinate appraisers. Work is performed under supervision of an administrative superior.

### **Examples of Work**

**Examples of work performed in this classification include, but are not limited to, the following:**

Conducts field studies collecting necessary data for the evaluation of real and personal properties.

Interprets legal descriptions, blueprints and topographical maps.

Measures, plots, diagrams, lists, and describes improvements or personal property.

Assists higher level appraisers in more complex real and personal property appraisals.

Assists in training lower level employees in above-described duties.

Performs related or similar duties as required or assigned.

### **Minimum Qualifications:**

#### **Experience/Educational Requirements:**

One (1) year of experience as a TC-Appraiser I, Equalization.

**OR**

A Master's Degree from an accredited four-year college or university with courses in Business Administration, Real Estate, Economics, Chemical, Industrial, Electrical or Mechanical Engineering, Law, or other related fields, and one (1) year of experience in work related to the above-described duties;

**OR**

A Bachelor's Degree from an accredited four-year college or university with courses in Business Administration, Real Estate, Economics, Chemical, Industrial, Electrical or Mechanical Engineering, Law, or other related fields, two (2) years of experience in work related to the above-described duties;

OR

Graduation from a standard four-year high school or equivalent (GED) and six (6) years of experience in work related to the above-described duties.

OR

**Substitution Statement**

Above graduation from a standard four-year high school or equivalent (GED), related education and related experience may be substituted on an equal basis.

**Required Document:**

Applicant must attach a valid copy of his/her transcript or other evidence to verify completion of required course work.

**Interview Requirements:**

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.